

## Form — 10A

(For all Officers other than Group-D)

Form of Application for Final Payment of balance (Rs. in the Provident Fund Account.)

To  
The Principal Accountant General (A&E), W.B.  
Treasury Buildings, Kolkata-700 001.

(Through the Head of Office)

Sir,

I am due to retire/have/retired/have preceded on leave preparatory to retirement for \_\_\_\_\_ months / have been discharged/dismissed/have resigned finally from Government service and my resignation has been accepted with effect from forenoon / afternoon.

2. My Provident Fund Account No. is \_\_\_\_\_. I desire to receive payment through my office / through the \_\_\_\_\_ Treasury/Sub-Treasury. \*Particulars of my personal marks of identification, photograph, left hand thumb and finger impressions (in the case of illiterate subscribers) and specimen signature (in the case of literate subscribers), in duplicate duly attested by a Group-A service officer of the Government are enclosed.

3. The under mentioned life insurance polices financed by me Policy No. \_\_\_\_\_ Name of the Company \_\_\_\_\_ sum assured \_\_\_\_\_.

(1)

(2)

4. I have exercised / not exercised option for stoppage of subscription to my provident fund Account six months prior to the date of retirement on superannuation in terms of Government of West Bengal, Finance Deptt. Memoranda Nos. 2133-F, dated 24-3-81 and No. 4201-F, dated 21-4-82.

Yours faithfully,

(Signature)

Station : \_\_\_\_\_ Name : \_\_\_\_\_

Date : \_\_\_\_\_ Address : \_\_\_\_\_

\* This applies only when payment is not desired through the Head of Office.

(For use by Head of Office)

Forwarded to the Pr. Accountant General (A&E), W.B. for necessary action.

2. The provident Fund A/c. No. of Shri/Smt./Kumari \_\_\_\_\_ (as verified from the statement furnished to him / her from year to year) is \_\_\_\_\_.

3. He/she has finally retired/will retire/has proceeded on Leave preparatory to retirement for \_\_\_\_\_ months/has been discharged/dismissed/has resigned finally from Government/ service and his/her

resignation has been accepted with effect from forenoon/afternoon.

4. Subscription to his/her provident fund Account has been stopped three months prior to the date of his/her retirement on superannuation in terms of Government of West Bengal, Finance Department Memorandum Nos. 1991-F, dated 01-3-1999.

5. The last fund deduction was made from his/her pay in this office Bill No. \_\_\_\_\_ dt. \_\_\_\_\_ for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ cash voucher No. \_\_\_\_\_ of Treasury, the amount of deduction being Rs. \_\_\_\_\_ and recovery on account of refund of advance Rs. \_\_\_\_\_).

6. Certified that he/she was sanctioned / not sanctioned following/any temporary advance/s from his/her provident fund Account during the **12 months** immediately preceding the date of his/her quitting service/proceeding on leave preparatory to retirement or thereafter.

Amount of Advance	G.O.No. & Date	Token No. & Dt.
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(1)

(2)

(3)

(4)

Certified that he/she was sanctioned/not sanctioned final withdrawal/final withdrawals from his/her provident Fund A/c. during the 12 months immediately preceding the date of his/her quitting service/proceeding on leave preparatory to retirement or thereafter.

Withdrawal	G.O.No. & Date	Token No. & Dt.
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(1)

(2)

(3)

(4)

(5)

(6)

(7)

(8)

7. Certified that no amount was withdrawn / the following amounts were withdrawn from his/her provident fund A/c. during the 12 months immediately preceding the date of his/her quitting service / proceeding on leave preparatory to retirement or there after for the purposes noted below including the one for payment of insurance premia or for the purpose of a new policy.

<u>Amount</u>	<u>Purpose</u>	<u>Date</u>	<u>Voucher No.</u>
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(1)

8. It is certified that no demands / following demands of Government are due for recovery.

9. It is certified that he/she has not resigned Government service to take up appointment in another deptt. of the State Government or other State Governments or Central Government or under a body Corporate owned or controlled by Government.

10. Certified that he/she was sanctioned/not sanctioned a one time withdrawal within 90% of his/her G.P.F. balance within 12 months immediately preceeding the date of his/her retirement on superannuation in terms of Finance Department Memo. No. 11830-F, dated 05-11-93, the detail of which has been mentioned below.

**Amount of Withdrawal**

**G.O. No. Date**

**Token No. & Date**

11. Certified that an amount of Rs. \_\_\_\_\_ /- due to ROPA for the year \_\_\_\_\_ was deposited in his/her G.P.F. A/c. vide Token No/T.V.No. \_\_\_\_\_Dt. \_\_\_\_\_and the same amount was not withdrawn /withdrawn as per details given below :

**Amount of Withdrawal**

**Date**

**Token No. & Date**

(Signature of the Head of Office/Deptt.)

\* Certificate No. 8 to be furnished in the case of Contributory Provident Fund only.